



Action Verbs (By Category)

Communication

English	French		
Advertised	Faire la promotion, Annoncer	Lobbied	Approcher, Faire du lobbying/de la pression
Called	Appeler	Mentored	Servir de mentor
Circulated	Faire circuler	Oriented	Orienter, Diriger, Axer, Concentrer
Coached	Coacher	Perceived	Apercevoir
Communicated	Communiquer	Presented	Présenter
Conferred	Conférer	Promoted	Promouvoir
Corresponded	Correspondre	Publicized	Publiciser
Defined	Définir	Questioned	Questionner
Discussed	Discuter	Reacted	Réagir
Displayed	Démontrer, Exposer	Reasoned	Raisonner
Distributed	Distribuer	Recommended	Recommander
Drafted	Ébaucher	Redirected	Rediriger
Edited	Éditer	Represented	Représenter
Emphasized	Mettre en relief	Referred	Référer
Explained	Expliquer	Related	Relier
Extracted	Extraire	Responded	Répondre
Familiarized	Être familier, Se familiariser	Showed	Montrer
Informed	Informer	Spoke	Parler
Instructed	Instruire	Summarized	Résumer
Interested	Intéresser	Talked	Converser
Interpreted	Interpréter	Transcribed	Transcrire
Issued	Publier	Translated	Traduire
Learned	Apprendre	Transmitted	Transmettre
Lectured	Donner une conférence	Tutored	Être tuteur
Listened	Écouter	Wrote	Écrire

Initiative

English	French		
Acted	Agir	Compiled	Compiler
Announced	Annoncer	Conserved	Conserver
Applied	Appliquer	Considered	Considérer
Attended	Assister	Consolidated	Consolider
Automated	Automatiser	Contemplated	Comtempler
Collected	Collecter	Contracted	Contracter, Engager
		Delivered	Livrer



Detected	Détecter	Offered	Offrir
Devised	Élaborer, Concevoir	Operated	Opérer
Discharged	Décharger, Libérer	Packaged	Emballer
Discovered	Découvrir	Participated	Participer
Dispatched	Acheminer	Performed	Performer
Dispensed	Dispenser	Problem-solved	Résoudre un problème
Engaged	Engager	Processed	Procéder
Engineered	Concevoir	Projected	Projeter
Established	Établir	Proposed	Proposer
Examined	Examiner	Provided	Fournir
Expanded	Étendre, Élargir	Received	Recevoir
Expedited	Expédier	Recruited	Recruter
Founded	Fonder	Reinstated	Rétablir, Réintégrer
Handled	Manipuler, Manœuvrer	Revamp	Revamper
Helped	Aider	Reviewed	Réviser
Implemented	Implanter	Risked	Risquer
Increased	Augmenter	Shipped	Envoyer, Poster
Induced	Induire	Simplified	Simplifier
Inspected	Inspecter	Solicited	Solliciter
Instituted	Introduire, Instituer	Sorted	Trier, Classer
Interviewed	Interviewer	Staffed	Recruter
Introduced	Introduire	Submitted	Soumettre
Inventoried	Faire l'inventaire, Inventorier	Systemized	Systématiser
Investigated	Investiguer	Trained	Entraîner, Former
Launched	Lancer	Troubleshoot	Dépanner
Maintained	Maintenir	Utilized	Utiliser
Manipulated	Manipuler	Verified	Vérifier
Moved	Bouger, Déménager		

Interpersonal Skills / Compétences interpersonnelles

English	French		
Accommodated	Accommoder	Comply	Se conformer, Respecter
Adjusted	Ajuster	Consulted	Consulter
Advised	Conseiller, Recommander	Contributed	Contribuer
Agreed	Convenir, Fixer, S'entendre	Cooperated	Coopérer
Arranged	Arranger, Organiser	Counselled	Conseiller
Assisted	Assister	Emphathized	Souligner
Bargained	Négocier	Facilitated	Faciliter
Collaborated	Collaborer	Guided	Guider
		Harmonized	Harmoniser, Rendre uniforme

Influenced	Influencer	Related	Associer, Lier
Mediated	Arbitrer, Faire la médiation	Requested	Demander
Moderated	Modérer, Calmer, Atténuer	Respected	Respecter
Modified	Modifier	Screened	Contrôler, Examiner
Motivated	Motiver, Encourager	Sensed	Ressentir, Sentir
Negotiated	Négocier	Served	Servir
Personalized	Personnaliser	Shared	Partager, Diviser
Persuaded	Persuader, Convaincre	Sold	Vendre
Provided	Fournir	Taught	Enseigner
Reconciled	Concilier, Réconcilier		

Results / Résultats

English	French		
Accelerated	Accélérer	Excelled	Exceller
Accomplished	Accomplir	Expanded	Étendre, Prendre de l'expansion
Accounted	Comptabiliser	Finished	Finir, Finaliser, Terminer
Achieved	Atteindre, Réaliser	Fulfilled	Remplir
Advanced	Avancer	Generated	Générer, Engendrer
Altered	Modifier	Identified	Identifier
Answered	Répondre	Improved	Améliorer, Augmenter, Renforcer
Attained	Atteindre	Integrated	Intégrer, Inclure, Incorporer, Insérer, Assimiler
Attracted	Attirer	Involved	Impliquer
Awarded	Accorder, Attribuer, Récompenser, Décerner	Justified	Justifier
Benefited	Bénéficier	Made	Faire, Effectuer
Built	Bâtir, Ériger, Édifier, Forger	Manufactured	Manufacturer, Fabriquer
Changed	Changer	Marketed	Commercialiser
Combined	Combiner	Multiplied	Multiplier
Completed	Compléter	Obtained	Obtenir
Constructed	Construire	Ordered	Commander, Ordonner, Mettre en ordre
Convinced	Convaincre	Predicted	Prédire
Critiqued	Critiquer	Prevented	Prévenir
Decreased	Diminuer, Baisser	Produced	Produire
Dismantled	Démanteler	Profited	Profiter, Tirer profit, Tirer avantage
Earned	Mériter, Acquérir, Gagner	Protected	Protéger
Eliminated	Éliminer, Supprimer	Raised	Soulever, Accentuer
Enhanced	Accroître, Renforcer	Realized	Réaliser
Enlarged	Élargir, Grossir	Reduced	Réduire
Enriched	Enrichir	Rehabilitated	Réhabiliter, Remettre en état
Exceeded	Excéder	Remembered	Se rappeler, Se souvenir

Repaired	Réparer	Solved	Résoudre, Déchiffrer, Trancher, Dénouer
Replaced	Remplacer		
Reported	Reporter	Strengthened	Renforcer, Affermir, Appuyer, Consolider
Reorganized	Réorganiser		
Resolved	Régler, Ajuster, Résoudre	Tested	Tester, Essayer, Évaluer, Vérifier
Restored	Rétablir, Restituer	Transformed	Transformer, Changer
Retrieved	Récupérer	Traveled	Parcourir, Voyager
Revised	Réviser	Updated	Actualiser, Mettre à jour
Saved	Sauver, Sauvegarder, Épargner	Upgraded	Améliorer
Secured	Sécuriser	Validated	Valider, Confirmer
Separated	Séparer	Won	Gagner, Obtenir
Skilled	Qualifier		

Leadership

English	French		
Administered	Administrer	Designated	Designer, Nommer, Mandater
Addressed	Adresser, Aborder, Traiter	Encouraged	Encourager, Supporter
Allocated	Allouer, Accorder	Directed	Diriger, Mener, Orienter, Viser
Anticipated	Anticiper, Prévoir	Enforced	Appliquer, Imposer, Forcer
Appointed	Nommer, Designer	Enlisted	Engager, Mobiliser
Approved	Approuver, Entériner, Ratifier, Consentir	Evaluated	Évaluer, Estimer, Mesurer
Arbitrated	Arbitrer, Juger, Concilier, Accorder, Arranger	Execute	Exécuter, Effectuer, Accomplir
Assessed	Évaluer	Gathered	Réunir, Recueillir, Amasser, Collecter
Assigned	Assigner, Designer, Affecter, Imposer	Governed	Régir, Gouverner
Authorized	Autoriser, Permettre, Allouer	Granted	Accorder, Octroyer, Conférer
Awarded	Accorder, Attribuer, Récompenser, Décerner		Headed
Balanced	Équilibrer, Balancer, Neutraliser, Stabiliser	Hired	Embaucher, Engager, Recruter
Chaired	Présider	Hosted	Organiser, Accueillir, Héberger, Être hôte
Conducted	Conduire, Amener, Piloter	Inspired	Inspirer, Engendrer, Provoquer, Insuffler
Controlled	Contrôler, Maîtriser	Led	Mener, Induire, Conduire, Guider, Diriger
Decided	Décider, Trancher, Statuer	Managed	Gérer
Delegated	Déléguer, Léguer, Confier, Mandater, Transférer	Oversaw	Surveiller, Chapeauter
Disapproved	Désapprouver, Condamner	Presided	Présider
Demonstrated	Démontrer, Montrer, Prouver	Recommended	Recommander, Conseiller, Préconiser, Appuyer
Discharged	S'acquitter, Libérer	Regulated	Règlementer, Encadrer
		Retained	Retenir, Conserver
		Selected	Sélectionner, Choisir, Décider

Settled	Régler	Team-built	Esprit d'équipe
Signed	Signer, Entériner	Trained	Former, Entraîner
Specified	Spécifier, Préciser	Triumphed	Triompher, Emporter
Sponsored	Commanditer, Parrainer	Unified	Unifier
Stipulated	Stipuler, Prévoir	United	Unir, Rassembler, Réunir
Supervised	Superviser	Worldwide	Niveau mondial, Monde entier

Organization / Organisation

English	French		
Arranged	Arranger, Agencer, Disposer, Aménager	Determined	Déterminer, Trancher, Décider
Analyzed	Analyser, Décomposer	Disproved	Réfuter
Assembled	Assembler, Rassembler, Allier, Raccorder	Filed	Ordonner, Ranger
Budgeted	Budgéter, Budgétiser	Logged	Identifier, Connecter, Enregistrer
Calculated	Calculer, Compter, Évaluer, Estimer	Organized	Organiser, Élaborer, Structurer,
Compared	Comparer	Planned	Planifier
Coordinated	Coordonner	Prepared	Préparer
Chartered	Établir, Tracer, Étudier, Cartographier	Purchased	Acheter
Checked	Vérifier	Recorded	Enregistrer, Comptabiliser, Répertoire
Clarified	Clarifier	Reported	Reporter, Signaler, Communiquer
		Scheduled	Prévoir

Technical / Compétences techniques

English	French		
Appraised	Apprécier, Évaluer, Estimer	Measured	Mesurer, Jauger, Peser
Audited	Auditer, Vérifier, Contrôler	Modeled	Modéliser, Établir un modelé
Catalogued	Cataloguer, Recenser, Répertoire	Navigated	Naviguer, Circuler, Conduire
Computed	Calculer, Compter, Peser	Observed	Observer, Respecter, Se conformer à
Diagnosed	Diagnostiquer	Piloted	Piloter, Gouverner, Mettre à l'essai
Dissected	Disséquer, Désosser, Dépecer, Démonter	Prescribed	Prescrire
Experimented	Expérimenter, Mettre à l'essai	Programmed	Programmer
Financed	Financer, Payer, Subventionner	Quarantined	Mettre en quarantaine
Fixed	Fixer, Réparer, Rapiécer, Colmater	Refined	Raffiner, Affiner, Épurer
Hypothesized	Émettre ou poser une hypothèse	Research	Rechercher, Chercher, Étudier
Judged	Juger, Statuer, Trancher, Arbitrer	Segmented	Segmenter, Fragmenter, Sectionner
Litigated	Contester	Served	Servir, Acquitter, Défendre, Contribuer
		Streamlined	Rationaliser, Simplifier, Centrifuger



Surveyed	Sonder, Interroger, Enquêter	Traced	Retracer, Suivre
Tabulated	Compiler, Présenter en tableaux		

Creativity / Créativité

English	French		
Adapted	Adapter	Initiated	Initier, Entamer, Entreprendre, Amorcer
Authored	Rédiger, Être l'auteur de	Innovated	Innover
Composed	Composer, Agencer, Constituer	Invented	Inventer, Forger
Conceived	Concevoir	Investigated	Investiguer
Created	Créer	Originated	Commencer, Provenir, Donner naissance à
Developed	Développer, Élaborer	Painted	Peindre
Dramatized	Dramatiser, Décrire	Played	Jouer, Acter, Interpréter, Incarner
Drew	Dessiner	Proposed	Proposer, Suggérer
Energized	Stimuler, Tonifier, Revigorer,	Quoted	Citer, Mentionner
Established	Établir, Fonder	Researched	Chercher
Estimated	Estimer	Revised	Réviser, Revisiter
Forecasted	Prévoir, Envisager	Shaped	former, Façonner, Modeler, Bâtir
Formulated	Formuler	Sketched	Esquisser, Ébaucher
Illustrated	Illustrer, Dépeindre, Figurer, Représenter	Uncovered	Exposer, Révéler, Découvrir
Improvised	Improviser, Imaginer		